

## Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

February 15, 2022

Meeting Held via zoom

6:00 PM

Meeting was called to order at 7:00 p.m. by Mary Schneider. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Mary Schneider, Mary Swanson and DJ Dietsch

**Board members absent and excused:** Andrea Schulz, Steve Olson

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** None

**Homeowner Forum:** 1 homeowners in attendance –

- **Topics** – Landscaping and snow removal – monument sign -

### Approval of Meeting Minutes:

- **Motion:** To approve the August 10, 2021 and October 2, 2021 meeting minutes as written was made by Mary Schneider, seconded by Mary Swanson, and passed unanimously.

### Association Manager's Report:

 Virginia Johnson

Virginia provided update on daily operations.

### Business & Discussion Items:

- **Discussion:** The wire project was discussed and there are only three homeowners who have yet to file paperwork of completed work. These owners have been escalated to the Attorney. The project is progressing.
- **Motion:** to approve the 2022-2023 Landscape bid for a term of 1 year with Absolute Landscape was made by Mary Schneider, seconded by Mary Swanson and passed unanimously.
- **Discussion:** The board is looking into changing trash companies and CPMG is securing bids at this time.
- **Discussion:** The Board will revisit the Insurance Deductible policy proposal and make a decision prior to Insurance renewal.

### Action Outside of Meeting:

- Authorize the Electrician to mitigate aluminum wiring in the common areas
- Authorize repair of pot holes

### Financials/Legal:

- **Motion:** to forgive the due to Due from to clean the balance sheet before closing the December financials was made by Mary Schneider, seconded by DJ Dietsch and passed unanimously.
- **Motion:** To accept the Preliminary December 2021 and November 2021 financials prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by DJ Dietsch and passed unanimously.

**Review:** The Attorney Status Report was reviewed. No accounts currently at Attorney.

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 6:50 p.m.

**Next Meeting:** April 19, 2022 Location TBD